

Checklist and Rubric for the Career Research Project
Summary
35 points total

If the summary is NOT typed, double spaced, and in the correct font and size (Times New Roman – 12) it will not be accepted.

Summary:

Contains the following information: 1 point each

- | | |
|--|-----------------------------------|
| _____level of education required | _____availability of the position |
| _____demand for people in the position | _____salary |
| _____advancement opportunities | _____stress levels |
| _____hours | _____flexibility of the position |
| _____travel involved with position | _____job description |
| _____job duties | _____accountability |

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- | | |
|--|--|
| _____paragraphed (2 points) | |
| _____introduction (3 points) | _____conclusion (3 points) |
| _____correct grammar (4 points) | _____correct spelling (results in a zero on whole assignment if ONE word is misspelled) (2 points) |
| _____grade level appropriate vocabulary (4 points) | |
| _____effective organization (5 points) | |

TOTAL POINTS: _____ OUT OF 35 POINTS