

# Wedding Project

## Owning your own wedding planning company

Project Name: Planning a Dream Wedding

Class: Business & Technology

Project Duration: 3Weeks

### Project Instructions:

You have decided to start a wedding planning business. In order to do this you must have a portfolio to promote yourself and your company. You decide that you will plan someone's wedding at cost to promote your company. Students will find out by research and class discussion, the various aspects of planning a traditional wedding. Students will then be placed into groups to begin planning their groups wedding. There will be a team captain who will be the head planner of the event; all other students are his/her working staff & business partners.

Students will be expected to utilize Microsoft Word, Microsoft Excel, Microsoft Power Point, and the Internet. Students will be graded on their class participation during the project, the wedding portfolio, and the wedding presentation for a total of 300 points!!

### Microsoft Word: 40 pts. Info goes in the portfolio

- Wedding Colors
- Wedding Ushers
- Seating Charts (Can go in Power Point)
- Wedding Theme
- Date of Wedding
- Bridal Party Participants
- Wedding Vows
- Song for the First Dance
- Song for dance with father
- Wedding Planners
- Story of "*How they met*"

### Microsoft Excel: 40pts Info goes in the portfolio

- Actual Complete Wedding Budget Calculated
- Must include:
  - Company Name
  - What you are buying from that company
  - The amount the product or service will cost & a column for added taxes
  - Total Cost of Wedding
  - Remaining budget (if any)
  - Miscellaneous Column for items chosen but not purchased (i.e. Bridesmaid dresses, flower girl dress, groomsmen tuxedos)

## **Microsoft Power Point/Presentation: 100pts.**

- Must be at least 25 slides
- The final project presentation
- Including all information used and bought for wedding
- Pictures of all items bought with description
- Implement songs to be used to the Power Point

## **The Internet Research & Participation: 100pts.**

- Wedding Cake
- Reception Hall
- Wedding Invitations
- Thank You Cards
- Limo Company
- Flower Petals
- Corsage
- Bridal Bouquet
- Bridesmaid Bouquets
- Wedding Dress
- Tuxedo
- Bridesmaid dresses
- Hair Dresser
- Make-Up Artist
- Unity Candle
- Champaign/Toasting Flutes
- DJ/Entertainment
- Wedding Rings (Bride & Groom)
- Bridal Tiara
- Signature Book
- Wedding Favors
- Bridal & Grooms Party Gifts
- Parental Gifts
- Wedding Cutlery
- Photographer
- Videographer
- Bridal Garter Belt
- Marriage License & Cost
  - \* Where will you get it from?
- Wedding Night Hotel
- Wedding Guest Hotels
- Honey Moon
  - Flight Information
  - Hotel Information
  - Cost for everything
- Bridal Veil
- Bridal Jewelry
- Bridal Purse
- Wedding Card Box
- Wedding Cake Topper
- Church Decorations
- Bridal Nail Care
- Boutonnieres
- Ring Pillow

## **Formal Documentation Must be Provided For: 20pts**

**\*\*\*Place these documents in formal portfolio\*\*\***

- Caterer
- Reception Hall Rental
- Pastor/Priest
- Photographer
- Hair Dresser
- Nail Technician
- Rehearsal Dinner Restaurant or Hall
- Make-Up Artist
- Church Rental
- DJ/Entertainment
- Videographer
- Marriage Counselor

**Contracts: Make sure you have a contract for all services!**