

**Tri-Cities High School
FBLA Chapter 2852
PROGRAM OF WORK
2013 - 2014**



Tri-Cities High School Chapter 2852 meets on the 1st Thursday of each month from 4 until 5.

The chapter officers for 2013 – 14 are as follows and meet on the last Thursday monthly:

President:	Jaylen Denson	Vice- President:	Ashley Burley
Secretary:	Cindy Klafta	Assis. Secretary:	Chesley Coleman
Treasurer:	Nancy Hernandez	Assis. Treasurer:	Brandon Cain
Parliamentarian:	Kareem Smith	Reporter:	Aamir Shaikh
Historian:	Francisco Garcia		

Community Service Projects Chair:	Tayler Snow
Socials Chair:	Nia Berrian
Fundraising Chair:	Tatyanna Hodnett

This year the chapter will continue with the following Community Service Projects:

- March of Dimes Awareness in the school and at Jefferson Park Center**
- East Point Bookbag Giveaway volunteers**
- Breast Cancer Walk Centennial Olympic Park**
- Halloween Carnival with Jefferson Park**
- Bonterra Nursing Home (volunteer as needed)**
- Atlanta Community Food Bank volunteer on various projects**
- Rake Day with the school**

Each Monday after school students are invited to stay for Competitive Events preparation as well as BAA.

The chapter will participate in each of the following activities for the school year with GA/National FBLA:

- Motivational Rally**
- Fall Leadership Conference**
- Region Leadership Conference**
- FBLA Week**
- State Leadership Conference**

AUGUST

Recruit new members
Attend Industry Certification meeting

SEPTEMBER

Conduct first official meeting
Recruit new members
Recruit new chapters
Attend FALCON training
Induct new members and install officers
Plan for Chapter and Individual Business Achievement Awards
Select a service project
Register for Fall Motivational Rally (will need a bus to transport students—willing to share a bus)
Design and order T-Shirts
Submit article for Tomorrow's Business Leader and TCHS newsletter
Submit pictures to GAFBLA

OCTOBER

Conduct two meetings (one regular meeting and one guest speaker, leadership activity)
Attend statewide Fall Motivational Rally
Register membership online, mail state and national dues to the national office before Oct. 20
Plan the social for December
Fundraiser (related to homecoming, spirit car paintings)

NOVEMBER

Conduct two meetings (one regular meeting and Invite guest speaker from business community)
Attend National Fall Leadership Conference in Athens
Celebrate American Enterprise Day
Make plans for February FBLA Week
Obtain media coverage for service project (nursing home)
Carry out service project
Fundraiser (related to final game, raffle an ipod)

DECEMBER

Conduct one meeting and one social
Christmas Activity
Evaluate service project
Plan a fundraiser(s) for Competitive Events
Encourage members to run for district, state and national office

JANUARY

Prepare for district competition
Publicize and implement fundraiser (Valentine, someone has a crush on you)
Finalize FBLA Week plans and publicity
Make SLC hotel reservations
Promote participation in competitive events program
Conduct first leadership workshop
Pizza sales after school

FEBRUARY

Plan campaigns for officer candidates
Observe FBLA Week
Submit article for Tomorrows Business Leader
Register additional members online and mail dues by Feb. 15 to the national office
Conduct second leadership workshop
SLC registrations
Krispy Kreme Donuts sale

MARCH

Finalize SLC lodging plans
Conduct fundraiser for SLC travel expenses
Invite former FBLA members back to speak
File state officer application before March
File Chapter and Individual Business Achievement forms before April 1
Contribute to state NLC travel fund
Attend SLC

APRIL

Conduct third leadership workshop
Plan end-of-year social
Chapter officers for next year campaign
World's Finest Chocolates sales fundraising

MAY

Register online for NLC and send fee to national office
End-of-Year Social
Elect new officers

JUNE

SLOTS training

General Membership

Point System

*Competitive Event	20 pts.
Conferences & Seminars	20 pts. (region rally in Perry, fall leadership in Athens-- attend either event)
Institute for Leaders	20 pts. (held at TCHS one in the fall and in the spring)
*Meetings	20 pts. (Attend 4/9 regular meetings)
Meetings	10 pts. (2 Other than regular meetings)
*Community Service	5 pts. Per activity (30 point max.)
Fundraising	5 pts. Per time you sale (20 pts. Max)
Professional Member joins	10 pts.

Underclassmen will earn prizes based on total points earned.

1 -40 level 1 *embyro* 45 – 90 level 2 *puppy* 100 – 135 level 3 *bulldog*

FBLA Graduation Cords Requirements

Tri-Cities High School

If the following requirements are met and verified by May 1st of the student's senior year, the student has earned an FBLA cord. If you do not meet the requirements, you may purchase a cord for \$30. **It is up to the STUDENT to have this form verified at chapter meetings or when turning in required items. Do not wait until the LAST MINUTE to have this form signed! It is the responsibility of the STUDENT to submit the completed form and/or payment by the due date to have their FBLA cords in time for graduation.*

ATTENDANCE

Must attend 4 of the 9 chapter meetings. Attendance verified by attendance roll. You may have me sign this sheet as well.

Meeting date:

Meeting date:

Meeting date:

Meeting date:

BAA Awards

Must achieve Business Level (must be documented). You need to print out your BAA page and I must initial as you complete an activity. You must prove your case.

Business Knowledge & Skills

You must compete in at least one of the competitive events. Tutoring available through TESTFRENZY every Monday after school.

Competitive event(s): _____

Receipt number: _____

Financial (2 of the items required)

- Individually raised at least \$25 in fundraising efforts.
- Secured a monetary donation of at least \$25 for the chapter
- Secured a product donation (at least \$25 value) for door prizes for our chapter.
- Secured items donated for goody bags for our chapter (20 or more items needed) due by November 12 (gift at fall conference) or January 30 (FBLA week donations for teachers).
- Secured 10 items for March of Dimes baby shower.

School & Community Service (2 items required)

Participated in an activity for the March of Dimes (educating or collecting funds or items)

Participated in a School Community Service project (ie. Canned food donation, Red Cross drive, etc.) (verification required).

Documented 15 hours of community service (does not have to be FBLA)

_____ has met the requirements to qualify to wear the FBLA graduation cords.

Advisor Signature (for verification)